

## WYSA Refund Policy

Wisconsin Youth Soccer Association offers various programs and services including but not limited to Risk Management, Coaching Education, Leagues, Presidents Cup, State Championships, TOPSoccer, Soccer Across America and the Olympic Development Program. Planning for the administration of these programs and services precedes the actual event by several months to ensure proper staffing, site reservations and overall quality of the program. Fees are determined by the anticipated number of participants. The convenience of electronic registration incurs costs for WYSA the instant a participant registers and pays any fee for a program or service. Refunds will only be allowed for WYSA programs as determined by the Executive Director; refund decisions made by the Executive Director are final and cannot be appealed. Refunds for programs once the program has started its final planning or implementation stage will not be given. Partial refunds may be given prior to the start of a program provided that all fixed expenses of a program for site reservations, preplanned coaching or staff costs, administrative fees or other costs as may be determined, are prorated and deducted. Registrations may be transferable subject to the circumstances of the request, effect on the program/event originally registered for and space available in the new event. A transfer fee is applicable. Participants in WYSA programs assume the risks of changes in personal affairs, health, injury or vacation when they are unable to participate in training sessions, games, trips, programs or special events. All refunds requested must be submitted in writing to the respective program administrator.

## Exceptions:

• If you register for a WYSA program and we are unable to fill the minimum number of places required to conduct that program, a refund will be issued.

Wisconsin Youth Soccer Association reserves the right to deviate from this policy when special circumstances are presented.

## Timing of Refunds:

A refund request that has been approved will be paid by check within approximately 30 days of the refund decision.

Approved 07/10/15 WYSA Board of Directors