



# APPLICATION FOR NEW CLUB



REVISED April 1, 2011

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When submitting your New Club Application, the following documents must be included in the application packet:

1. Officers' Information Form (page 7)
2. New Club Information Form (page 8)
3. Site Usage Form (page 9)
4. Copy of club's constitution & by-laws (sample provided on pages 11 – 12)
5. Application fee (\$100 check payable to Wisconsin Youth Soccer Association)

For additional assistance in completing this application for a new club, please contact the State Office at 888.328.WYSA (9972). Applications received without all required information, documentation or application fee will be returned to the listed club president.

## STARTING A NEW CLUB

This packet of information will assist you in organizing a new club to become affiliated with the Wisconsin Youth Soccer Association. The Wisconsin Youth Soccer Association was established in 1974 to provide structure in youth soccer and to promote and develop the game for kids within the State of Wisconsin. The Wisconsin Youth Soccer Association has since grown to approximately 55,000 registered youth players; 10,000 coaches and over 3,700 referees from all parts of the State.

The Wisconsin Youth Soccer Association is an affiliated member of the Wisconsin Soccer Association, the United States Youth Soccer Association (US Youth Soccer), the United States Soccer Federation (USSF - United States of America Governing Body), the Confederation of North American, Central American and Caribbean nations (CONCACAF - western hemisphere governing body) and the Federation Internationale de Futbol Association (FIFA - the world's governing body of soccer).

To be considered for affiliation with WYSA, the club must incorporate under Wisconsin law as a non/not-for-profit educational organization, obtain a favorable tax-exempt determination under IRS code 501(c)3 and obtain a Wisconsin State Sales Tax Exempt Certificate from the State of Wisconsin (Department of Revenue).

Membership into the Wisconsin Youth Soccer Association requires a minimum of four teams in the club's first year of affiliation, completion of the "Application for New Club" and submission of all required documentation which includes:

- Completed New Club Application to include:
  - officers' information form
  - new club information form
  - site usage form
- A constitution & by-laws
- Check made payable to "Wisconsin Youth Soccer Association" in the amount of \$100

The application and approval process may take four to six weeks. Once the application has been approved, a letter of notification will be sent to the listed club president. Applications for new clubs are accepted at any time during the year, however clubs will only be granted a franchise status to begin operations no earlier than August 1 of the coming registration year.

***New clubs are granted a one year probationary period. Probation includes the restriction of teams traveling out of state for sanctioned events and restrictions on hosting tournaments without the expressed written consent of the WYSA Executive Committee. Requests for exemption must be made in writing to the Wisconsin Youth Soccer Association Executive Director.***

## ARTICLES OF INCORPORATION & BY-LAWS

To organize a new club, one of the foundations needed is the articles of incorporation and by-laws. The new club must declare its affiliation to the Wisconsin Youth Soccer Association, the Wisconsin Soccer Association, the United States Youth Soccer Association, the United States Soccer Federation and FIFA.

Additionally:

1. The territory the club will be serving
2. The listing of club officers responsible for club activities
3. The general purpose of the club must be stated
4. The basis for membership must be stated
5. Operating rules for the club must be stated
6. Membership rights and responsibilities must be stated
7. Procedures for handling remaining funds should the club disband

## DISTRICT, CLUB & LEAGUE INFORMATION

Once a club has been approved for Wisconsin Youth Soccer Association membership, it will be assigned to a district by the Wisconsin Youth Soccer Association. A district is a geographic area designated by the Wisconsin Youth Soccer Association Board of Directors. A district's function is to facilitate the registration of players, coaches and clubs within the Wisconsin Youth Soccer Association and to establish league play within the district for clubs. A district may be made up of many clubs with each having the same voting power within the district or the district may be made up of only one club.

Clubs within the district must elect a district board. The district board's responsibility is the organization of youth soccer within the district (geographic location). It shall organize operations of the district for the purposes of registering players, coaches and volunteers. The district board is made up of the president, vice president, secretary, treasurer, registrar, league director (where applicable), referee administrator and one appointed/elected representative (the district representative serves on the Wisconsin Youth Soccer Association State Board of Directors).

President: Shall preside over all district operations and meetings. The district is encouraged to meet no less than twice per calendar year.

Vice President: Shall act in the absence of the president and shall assist the president in presiding over meetings and conducting business within the district structure.

Secretary: Shall maintain accurate records of the district's operations, maintain and distribute minutes of the district meetings to the club presidents within the district and submit copies of district minutes to the State Association.

Treasurer: Shall maintain accurate accounting records of the district's financials; collect fees from players and coaches and submit all required registration materials & fees to the State Office by the published deadlines.

Registrar: Shall be responsible for collecting and compiling the registration information from the member clubs within the district on players and coaches and forwarding data information to the State Association by the published deadlines.

Referee Administrator: Shall be responsible for the administration of the Wisconsin youth referee development program within the district which includes referee registration, entry-level certification, re-certification, instructional programming, assessment and assignment; plus serve as the primary communicator between the district and the State Referee Administrator.

League Director: Shall oversee all operations of the league run by the district which includes game schedules, establishing and enforcing league rules & policies and upholding Wisconsin Youth Soccer Association policy & procedures, US Youth Soccer Policies and procedures and USSF policies and procedures.

District Representative: (appointed or elected) Represent the interests of the clubs within the district at the State level, by attending the Wisconsin Youth Soccer Association State Board of Directors meetings, held quarterly. The district representative serves as the communication link between the State and the member affiliates (clubs).

Below are the established fees (approved by the Wisconsin Youth Soccer Association State Board of Directors):

Club Affiliation Fee	\$75.00/year (waived first year for new clubs)
New Club Application Fee	\$100.00
Individual Registration Fees	
2011-2012: Classic and Premier	\$17.50
2011-2012: Recreational Player U11 & older	\$9.50
2011-2012: Recreational Player U10 & younger	\$5.50
2011-2012: Coaches (e-KidSafe)	\$10.00 (every two years)



## LEAGUE INFORMATION

A league is a group of at least four teams playing each other under common rules providing competition with teams from the same or different clubs. A league will have a league director (elected or appointed) to operate the day-to-day needs of the league and rule on all aspects of the league. Leagues will set application guidelines and rules of play for each age division sponsored (subject to the overriding conditions set forth by, USSF, US Youth Soccer and the Wisconsin Youth Soccer Association).

A league may appoint a board to oversee league operations that may include, but not limited to:

- League Commissioner
- Referee Coordinator
- Field Scheduler
- Recreational Division Coordinator (if needed)
- Classic/Premier Division Coordinator (if needed)
- Boys Coordinator (if needed)
- Girls Coordinator (if needed)
- Small Sided Coordinator (if needed)

## New Club Application

### OFFICERS' INFORMATION

Name of Club \_\_\_\_\_

President \*\* \_\_\_\_\_

Address \*\* \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \*\* \_\_\_\_\_ Work Phone \_\_\_\_\_

E-mail \*\* \_\_\_\_\_

Vice President: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Secretary: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Treasurer \*\* \_\_\_\_\_

Address \*\* \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \*\* \_\_\_\_\_ Work Phone \_\_\_\_\_

E-mail \*\* \_\_\_\_\_

Registrar \*\* \_\_\_\_\_

Address \*\* \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \*\* \_\_\_\_\_ Work Phone \_\_\_\_\_

E-mail \*\* \_\_\_\_\_

Coach Coordinator \*\* \_\_\_\_\_

Address \*\* \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \*\* \_\_\_\_\_ Work Phone \_\_\_\_\_

E-mail \*\* \_\_\_\_\_

\*\*REQUIRED FIELDS

### NEW CLUB – INFORMATION

1. Is your club currently affiliated with another WYSA member club? YES NO (circle one)

If yes, please provide club's name: \_\_\_\_\_

2. Is your club currently affiliated with another USSF affiliated organization? YES NO (circle one)  
(AYSO, SAY, etc.)

If yes, please provide organization's name: \_\_\_\_\_

3. Federal Employer Identification Number (FEIN) (required): \_\_\_\_\_

4. Wisconsin State Sales Tax Exemption Certificate Number (required): \_\_\_\_\_

5. Are you recognized as a tax-exempt organization under IRS Code 501(c)3? YES NO (circle one)

6. The club will register approximately how many players? \_\_\_\_\_

7. The club will register approximately how many coaches? \_\_\_\_\_

8. The club will have teams at which age groups? (Please check all that apply)

U6	<input type="checkbox"/>
U7	<input type="checkbox"/>
U8	<input type="checkbox"/>
U9	<input type="checkbox"/>
U10	<input type="checkbox"/>
U11	<input type="checkbox"/>
U12	<input type="checkbox"/>
U13	<input type="checkbox"/>
U14	<input type="checkbox"/>
U15	<input type="checkbox"/>
U16	<input type="checkbox"/>
U17	<input type="checkbox"/>
U18	<input type="checkbox"/>
U19	<input type="checkbox"/>

The club will register approximately how many teams? \_\_\_\_\_

9. Players will register at which point of the seasonal year? (Please check all that apply)

Fall Only	<input type="checkbox"/>
Spring Only	<input type="checkbox"/>
Summer Only	<input type="checkbox"/>
Fall and Spring	<input type="checkbox"/>
Spring/Summer	<input type="checkbox"/>



# SITE USAGE FORM

Club \_\_\_\_\_

Club President \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Please list all fields, sites, etc. that the club will use for practices, games and events. This may include, but is not limited to, schools, churches, park & recreation facilities, private lots, etc. These locations may require certificates of liability insurance on behalf of the Wisconsin Youth Soccer Association affiliated soccer club. If more sites are used, make copies of this form.

1. Site Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_

2. Site Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_

3. Site Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_

4. Site Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_

5. Site Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Person \_\_\_\_\_

## CURRENT APPROVED FEE SCHEDULE

Club Affiliation Fee (due October 1 of the current calendar year)	\$75.00/year (waived first year for new clubs)
Individual Registration Fees	
Classic and Premier	\$17.50
Recreational Player U11 & older	\$9.50
Recreational Player U10 & younger	\$5.50
Coaches (e-KidSafe)	\$10.00 (every two years)
Application to Host a Tournament	Equal to highest tournament entry fee assessed + \$100
Post Tournament Report	\$10/team registered for the tournament

## FINES (fines are assessed against member clubs per team)

Failure to submit club affiliation fee by October 1	
30 days late	\$50.00
60 days late	\$100.00
Failure to submit registration fees by payment due dates	
30 days late	\$50.00
60 days late	\$100.00
Using a suspended player	\$100.00
Using a suspended coach	\$100.00

*Clubs will be placed in "Not Good Standing" status until fees and assessed fines have been paid.*

Fines are assessed against member clubs. Clubs are responsible for the conduct of its teams, coaches, parents, administrators and volunteers. Failure to pay fines shall result in the club being placed in "Not Good Standing" status and revocation of all membership rights and benefits until fines have been paid in full. Not Good Standing status applies to participation in US Youth Soccer or Wisconsin Youth Soccer Association sanctioned leagues, tournaments and travel.

These fines and fees are established by the Wisconsin Youth Soccer Association State Board of Directors. Fees, fines and suspensions may also be assessed against member districts, clubs, leagues teams and registered individuals.

*Below is a sample of articles of incorporation and by-laws.*

## **ARTICLES OF INCORPORATION & BY-LAWS**

### **Article I – Name**

The name of this organization shall be "enter name of club". And will be referred to as the "enter name of club" in the Articles of Incorporation & By-Laws.

### **Article II – Purpose and Territory**

This organization will be a non/not-for-profit organization. The purpose of this organization shall be to provide soccer programs for the youth division of the "enter name of club" area.

### **Article III – Affiliation**

The "enter name of club" is an affiliated member of the "enter district (geographic location)" Soccer District, Wisconsin Youth Soccer Association, US Youth Soccer, United States Soccer Federation & F.I.F.A.

### **Article IV – Headquarters**

The headquarters for the "enter name of club" shall be in the city of "enter name of city where club is located".

### **Article V – Membership**

Voting membership in this organization shall be the coach, parent or volunteer member of a club.

### **Article VI – Team Formation**

At the U10 age groups and younger, teams MUST be randomly selected and MUST use the US Youth Soccer Modified playing rules governing U10 age groups and younger. Every effort must be made to place players on a team. This will mean that new players may be added at mid-season or new teams formed at mid-season.

#### Roster limits:

U6	10 players max.	3 players on the field at a time
U8	12 players max.	4 players on the field at a time
U10	14 players max.	6 players on the field at a time
U12	14 players max.	8 players on the field at a time
U13-U14	16 players max.	11 players on the field at a time
U15-U19	22 players max.	11 players on the field at a time

Classic teams may be formed at the age divisions of U11 - U19. The "enter name of club" will establish the player identification and selection process in conformity to the policies and procedures of the district and/or the WYSA. Premier teams may be formed at the age divisions of U12 – U19.

### **Article VII – Officers**

The officers of this Club shall be the president, vice president, secretary, treasurer. They shall serve two year terms. The president and secretary shall be elected in even numbered years, the vice president and treasurer in odd numbered years.

### **Article VIII – Duties**

The duties of the officers are to coordinate activities of the "enter name of club" and list activities.

### **Article IX – Amendments**

These Articles of Incorporation and By-Laws may be amended by a 2/3 majority at the "enter name of club" Annual Meeting.

### **Article X – Dissolution**

In case of dissolution, the assets of this club, after all bills (debts) and/or obligations of this club, shall be conveyed and distributed to the Wisconsin Youth Soccer Association, or another 501(c)3 soccer organization.

## BY-LAWS

### Article I – Rules of Order

All meetings of this club shall be conducted in accordance with Robert's Rules of Order.

### Article II – Duties of Officers

President: The president will direct the “enter name of club”. He/She will appoint a registrar or registration committee to register and assign players teams. The president will cast the “enter name of club” vote at the district meetings and at the Wisconsin Youth Soccer Association Annual Meeting of the Wisconsin Youth Soccer Association membership.

Vice President: The vice president will act in the president's place when that officer is unavailable for duty.

Secretary: Will keep minutes of all club meetings and record all correspondence. Minutes of the club meetings shall be forwarded to the Wisconsin Youth Soccer Association State office in care of the WYSA Executive Director.

Treasurer: Will keep track of all payments and disbursement of fees. He/She shall be bonded at the expense of the “enter name of club”. He/She may appoint a budget committee. He/She will be responsible for payment of fees owed to the district and to Wisconsin Youth Soccer Association per the approved fee schedule and deadline schedule.

Registrar: Will collect player registration data & information on behalf of the club and forward to the district registrar within the published deadline dates established by the district.

Coaching Coordinator: Will coordinate coaching education activities on behalf of the club and provide assistance and support for conducting coaching education activities within the district.

### Article III – Fees

Fees for the “enter name of club” will cover the “Individual Player Sanction Fee” with the Wisconsin Youth Soccer Association and the US Youth Soccer. Additional fees charged to the players by the club may include referees' fees, field usage fees and team/club uniforms.

### Article IV – Playing Season

The traditional playing season shall begin after August 1 of the current year and shall end no later than July 31 of the following year. Player sign up shall be coordinated by the club or district in accordance with the established sign up schedule by the district, club or league in which a team or club may compete. Schedules and rosters shall be produced by the district or club registrar.

### Article V – Amendments

Amendments to these Articles of Incorporation and By-Laws must be made in writing and received by the club's secretary no later than 30 days prior to the club's annual meeting.

### Article VI – Meetings

The Annual Meeting of the “enter name of club” shall be held “enter month here” of each calendar year. Other meetings may be called by the Board of Directors or by 75% of the voting members.

### Article VII – Unspecified Matters

This club is fully empowered to decide all matters not specifically provided for in the Articles of Incorporation and By-Laws, and Rules and Regulations of this club.

## ADDITIONAL INFORMATION FOR WYSA AFFILIATED CLUBS

1. Clubs are required to have representation at the Wisconsin Youth Soccer Association Annual General Meeting (held in the first quarter of each calendar year - between January 1 and March 31; the meeting of the general membership - all club presidents and the State Board of Directors. Clubs failing to have a representative attend the Wisconsin Youth Soccer Association Annual General Meeting may be fined and subject to additional sanctions.
2. Effective August 1, 2003 - every person recognized as coach or assistant coach is required to register with the State Association. Registration information on coaches and assistant coaches must be submitted to the State Office. Registration means the completion of the e-KidSafe process through the WYSA web site. The registration fee will be \$10.00 person for two years. A background check will be conducted on every registered individual. Re-registration timelines will be established by the State Board of Directors.
3. Effective September 1, 2000 - every coach working with U10 and younger teams are required to have at least a "Y1 Level" coaching certificate on file with the State Office.
4. Effective August 1, 2003 - all sanctioned league play for U10 and younger must play small sided games in accordance with the Association's requirements.
5. Effective August 1, 2003 - all coaches working with classic/competitive/premier level teams must have a license equal to the age group being coached, in accordance with the Association's requirements.

U11 through U14 competitive and premier coaches must have at minimum, an "E" level coaching certificate.

U15 and older state league first division, premier and Midwest Regional League teams are required to have at minimum, a "D" level coaching license.

6. Teams that participate in tournaments that are not sanctioned by US Youth Soccer affiliated State Associations are advised that their WYSA insurance does not apply. Additionally, US Youth Soccer prohibits the use of WYSA issued player passes for such events. You should contact the tournament for additional information regarding event specific insurance and to address the issue of player passes.

**The Wisconsin Youth Soccer Association was founded in 1974 as an educational organization. The WYSA mission:**

***“We promote the sport of soccer through a fun and safe environment by fairly and consistently providing programs to our membership in partnership with affiliated organizations.”***

The Wisconsin Youth Soccer Association serves as the governing body of youth soccer (excluding high school and college) for Wisconsin. The Wisconsin Youth Soccer Association currently serves nearly 55,000 players, 10,000 coaches and 3,700 referees. The Wisconsin Youth Soccer Association is an affiliated member of US Youth Soccer. US Youth Soccer currently serves approximately three million members nationwide. The Wisconsin Youth Soccer Association and US Youth Soccer are affiliated members to the United States Soccer Federation (USSF), the United States Olympic Committee and the Federation Internationale de Football Association (FIFA). US Soccer is the recognized governing body of soccer in the United States and is a charter member of FIFA, founded in 1904. FIFA is the world's governing body of soccer having more member confederations than the United Nations.

The Wisconsin Youth Soccer Association administers a number of programs for the benefit of its members. Programs and services include the Olympic Development Program (Boys & Girls), the Premier Boys/Girls State League, the First & Second Divisions Boys/Girls State Leagues, the Southeast Classic Girls League, TOPSoccer, Wisconsin State Championships, Kohl's American Cup, Wisconsin's Soccer Across America, e-KidSafe Risk Management, Coaching Education, Referee Development, database management, our web site [www.wiyouthsoccer.com](http://www.wiyouthsoccer.com), the Annual General Meeting (AGM), tournament sanctioning, league sanctioning, club sanctioning, rules development and enforcement, policy and procedures development and enforcement.

The Wisconsin Youth Soccer Association is governed by a Board of Directors comprised of four elected officers, district representatives who are appointed or elected by their district, representatives to the Wisconsin Soccer Association (WSA) Board of Directors, ODP Director and the State Youth Referee Administrator (SYRA). A district board is comprised of elected representatives, from member clubs assigned to a district. A district is a Wisconsin Youth Soccer Association geographic area to which member clubs are assigned for the purposes of registering players, supporting leagues and administering state programs at the local level. Each district board is made up of a president, vice president, secretary, treasurer, registrar, league commissioner (where necessary), district referee administrator and an elected district representative to the WYSA Board of Directors. The Wisconsin Youth Soccer Association is currently divided into twelve administrative districts.

The Wisconsin Youth Soccer Association officers are elected to serve two year terms, with the president and secretary elected in odd years and the vice president and treasurer elected in even years. The officers are elected by the general membership at the Association's Annual General Meeting. The Executive Committee includes the president, vice president, secretary and treasurer, as well as the WYSA Executive Director who is a non-voting member of the Executive Committee and Board of Directors.

The president appoints program and committee chairs for the Association. These volunteers report directly to the State Board of Directors regarding the activities they are responsible for administering. From time to time, the president may also appoint ad hoc committees and task forces as needed as a service to the membership.

The Wisconsin Youth Soccer Association employs a paid staff. The executive director oversees the day-to-day operations of the State Office, providing membership services and administrative support for the committees and programs in operation. The executive director represents the association in the area of State Office administration on a regional and national level.

## WYSA PROGRAMS, ACTIVITIES AND SERVICES

### OLYMPIC DEVELOPMENT PROGRAM



The Olympic Development Program (ODP) is a US Youth Soccer Program for elite level players throughout the State. The program identifies and develops youth players throughout the country, providing players the opportunity to represent their home State Association, region and the United States in soccer competition nationally and abroad.

ODP teams are formed at the State Association level, regional and national levels. Teams are comprised of the best players at the U15 through U19 age groups. At the State Association level, pools of players are identified at the eligible age groups through a try out process. There are currently more than 800 players participating in the 2010-2011 program. Players are pooled together, and throughout the year, engage in training and development sessions as well as soccer competition for additional observation and evaluation. From the state pools, state teams are created. State teams attend a regional camp, along with age group teams from the other State Associations within the region (Region II) for a weeklong experience.

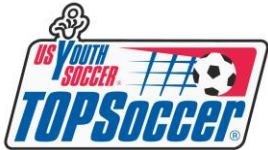
At the regional camp, players engage in additional training and game sessions. Players are identified and selected to regional pools and regional teams. Exceptional regional pool and team players are extended invitations to attend national training sessions and participate on regional teams in national and international competitions. Subsequently, advanced players are named to the national pools, and in select cases, the national teams.

### STATE SOCCER LEAGUES

The Wisconsin Youth Soccer Association operates state soccer leagues, as an additional benefit to member teams and clubs, to provide higher levels of competition for the players. The Premier State League is the top-flight league for elite teams in the State.

The second tier of league competition for boys and girls are the First & Second Divisions of the Wisconsin State Leagues. The First & Second Divisions were created as the second highest level of soccer competition in the State. The First & Second Divisions are ranked between the Premier State League and all other sanctioned classic leagues around the State.

Between seven and ten teams at the U12 through the U19 age groups compete in round robin league play. The U12 through U14 age groups compete in a fall and spring season. The U15 through U18 girls also compete in the fall, while the U15 through U19 boys compete in spring only, due to state high school participation restrictions.



**TOPSoccer** is "The Outreach Program for Children with Special Needs." TOPSoccer is a community based training and team placement program for young athletes with special needs by youth soccer association volunteers. The program is designed to bring the opportunity of learning and playing soccer to any boy or girl ages 8 to 19, who has a mental or physical disability. The goal is to enable the thousands of young athletes with disabilities to become valued and successful members of the Wisconsin Youth Soccer Association and US Youth Soccer families.

### WISCONSIN YOUTH SOCCER ASSOCIATION STATE CHAMPIONSHIPS

The State Championships is a round robin group play competition and is the first stage in the US Youth National Championships Series. Any Wisconsin Youth Soccer Association affiliated team at the U13 through U19 age groups are

eligible to enter the competition for both boys and girls teams. Winners in the State Championships are crowned State Champions. State Champions advance to the Regional Championship Series, representing the State of Wisconsin. Regional winners at the U14 through U19 age groups advance to the National Championship Series.

The hosting site for the Wisconsin State Championships is awarded through a bidding process for a two year period. The hosting site for an age group will hold competition dates starting with the round robin group play through the semi-final matches. The final games are hosted at a single site.

## **KOHL'S AMERICAN CUP**

The Kohl's American Cup is the recreational state tournament hosted by the WYSA. It is a less competitive format involving teams that are registered as recreational. It is a multi site event as well, but in this event, every participant is declared a winner, and no one team is awarded "champion" status.



## **WISCONSIN'S SOCCER ACROSS AMERICA (Formerly Soccer Start)**

Wisconsin's Soccer Across America is an outreach program geared toward at-risk, disadvantaged, socially and economically challenged youth in the state. It is a program that seeks to expose children to soccer in urban, suburban and rural communities.

## **e-KIDSAFE RISK MANAGEMENT**

Every US Youth Soccer State Association is required to administer a risk management program. In August of 1994, the US Youth Soccer approved the eKidSafe Risk Management Program and charged each state with the responsibility of developing a formal, written program to help prevent child abuse and molestation and to help all of us to become more aware of the warning signs of child abuse.

The Wisconsin Youth Soccer Association and its members will not knowingly allow any person convicted of a crime of violence, physical abuse, sale of illegal substances, or has any other convictions that would indicate a pattern of behavior that would have a detrimental effect on children to be placed in a position that would involve direct contact with children.

### Applicability

This policy shall apply to any of the following who have regular contact with children:

1. Coaches
2. Assistant Coaches
3. Administrators including employees of the Wisconsin Youth Soccer Association and its affiliates
4. Other volunteers (managers, chaperones, tournament directors, etc)

The program will consist of the following parts:

1. Establishing guidelines for appropriate behavior.
2. Providing a means to gather information about those people who come in contact with our children.
3. Establishing written guidelines for the handling of this information.
4. Helping our members to identify and deal with child abuse.



## **COACHING EDUCATION**

A key component of youth soccer is education. Education is stressed at all levels of the game. Coaching is no exception. The Wisconsin Youth Soccer Association offers various levels of certification and licensing for any individual working with our soccer youth. Certificates and licenses are somewhat age specific, as well as experienced based. Courses provide participants valuable information covering areas of how to be a coach, how to teach the game, and how to be a role model for the game. It is the belief that our coaches must have the minimum information necessary to teach the game. And with a bit of knowledge, the investment will be returned ten-fold through the children who are playing the game.

Clinics are set up around the State and are taught by qualified USSF licensed coaches. Classroom work as well as on-field activities make up a bulk of the coaching curriculum.

## **REFEREE DEVELOPMENT**

Another key component in the youth game is referee recruitment, retention, education, training, development, evaluation and advancement. The Wisconsin Youth Soccer Association has in place a system designed to meet these goals. The Wisconsin State Referee Committee, along with its District Referee Units seeks to provide the basic foundation for the referee program. Together, the State Referee Committee, the District Referee Units and the Wisconsin Youth Soccer Association are aggressively working to improve the quality and quantity of officiating in the State of Wisconsin, at all levels. The State Referee Committee currently has more than 3,700 registered referees on file.

## **DATABASE MANAGEMENT**

Registered players and coaches' information are kept in a database. Information is submitted to the State Office from member clubs and districts. At the State level, the information is imported into a single program. This information is also used for mailing list requests, which are received periodically from marketing and promotional agencies seeking to target specific soccer segments of the State.

## **ANNUAL GENERAL MEETING (AGM)**

The Wisconsin Youth Soccer Association AGM, is the annual general meeting of the Wisconsin Youth Soccer Association membership. The AGM is usually held in the first quarter of the calendar year (between January 1 and March 31). At the AGM, the membership votes on issues pertinent to Wisconsin Youth Soccer Association operations (budgets, constitutional and by-law changes and policies).

## **TOURNAMENT SANCTIONING**

Wisconsin Youth Soccer Association member clubs are provided opportunities to host tournaments or games. These events must be granted permission by the State Association in order to have liability coverage available on behalf of the club during the event. Hosting organizations submit application packages electronically to the tournament sanction committee. The committee reviews each application. If all hosting criteria are satisfied, the event is approved. Tournaments that have been approved are considered to be sanctioned. There are other soccer events held throughout the State, but these events may not be sanctioned by the State Association and therefore not US Youth Soccer.

Teams that participate in tournaments that are not sanctioned by US Youth Soccer affiliated State Associations are advised that their WYSA insurance does not apply. Additionally, US Youth Soccer prohibits the use of WYSA issued player passes for such events. You should contact the tournament for additional information regarding event specific insurance and to address the issue of player passes.

## **MIKE KABANICA MEMORIAL SCHOLARSHIP PROGRAM**

The Wisconsin Youth Soccer Association annually awards \$3,000 in scholarships each spring to WYSA members who are graduating high school seniors. The scholarship program was established in memory of Mike Kabanica, former president of the Wisconsin Soccer Association, who was instrumental in the continued growth and development of soccer in Wisconsin.

## **SPONSORSHIPS & PROMOTIONS**

The Wisconsin Youth Soccer Association is able to bring in sponsors for the continued growth and development of youth soccer in the State. Sponsorship agreements allow the Association to develop marketing partnerships with national organizations, in the name of soccer, and provide additional resources to meet the needs of the membership.

## **WYSA WEB SITE**

Wisconsin Youth Soccer Association maintains a web site at [www.wiyouthsoccer.com](http://www.wiyouthsoccer.com). Current information regarding our programs and services is provided as a 24/7 reference source. Additionally, the Constitution, By-Laws and Policies of Wisconsin Youth Soccer Association as well as staff contact information may be found on the WYSA web site.

## **WYSA STATE OFFICE**

Our professional staff is available Monday through Friday 8:30am – 4:30pm by phone, fax or in person in our offices at:

10427 W. Lincoln Avenue, Suite 1100  
West Allis, WI 53227  
Phone: 414-328-9972 (Milwaukee local)  
Toll Free: 888-383-9972  
Fax: 414-328-8008

The Wisconsin Youth Soccer Association is an ever growing and developing organization, just as the game itself in the State. Each day brings new challenges and opportunities for the Association and its membership. We recognize these opportunities, and with courage, vision and strategic planning; we're charting a course that will continue to bridge new horizons and provide more opportunities for all of Wisconsin's youth to enjoy the world's game.